

ALLEGANY PUBLIC LIBRARY BOARD MEETING  
Monday November 13th, 2023 - 5:30 PM

1. Roll Call

☒ Pitcher ☒ Sendlakowski ☒ Jones ☒ Kalman  
( ☒ Elser ☒ Straub)

2. Reading of minutes of last meeting

Minutes were read by Jones. Motioned was made by Kalman, seconded by Sendlakowski.

3. The Board 2023 and Beyond

-Pitcher shared about the future of the Board going forward. We have 2 possible new members (Robyn Straub and Rachel Elser) who are interested in occupying future vacancies.

Motioned was made by Sendlakowski to appoint Rachel Elser to the Allegany Public Library Board of Trustees. Seconded by Kalman. Motion passed.

4. Trustee Workbook

-The Board of Trustees glanced through the Workbook for 2023. Some of the comments that were made about the new workbook were: "The font is larger," it looks like an easier read," etc.

5. 2024 Payroll Increase

-In the upcoming year, minimum wage will go up to \$15. All of the staff members will have their pay increased. Austin had requested to the board that staff member, Susan Ashby to have 2 sick days and 2 vacation days.

Motioned was made by Sendlakowski to give Susan Ashby to 2 sick days and 2 vacation days. Seconded by Kalman. Motion passed.

6. Holiday Party- The party will be held on Monday, Dec. 18<sup>th</sup> @ 5pm

a. bonus

-We decided that the Staff will receive a \$100 bonus (x 5 = \$500); Volunteers will each receive \$50 (x 2 = \$50), and we're designating \$150 for the party for a total of \$700.

b. additional invitations

-The Board stated that they would like to extend invites to former Board members, Bob Parker and Mary Marks, as well as significant others of the Board

minutes.

7. Website posting requirements

-NYS stated that the current budget, minutes, and Board handouts onto the website.

8. Other Business

a. December Village Meeting

-Sendlakowski is going to contact the Village about attending the Dec. meeting! She will report back on how the meeting went.

b. Building Insurance

-Austin checked with Erie Niagara (our insurance company) and they stated that we are in good standing currently

c. Cattaraugus Gives

- Catt. Gives is set to begin on Tuesday, Nov. 28<sup>th</sup>. Collectively, the Board decided that our timeslot this year would be 8-9am.

12. Adjournment

Motion to adjourn was made by Sendlakowski and seconded by Kalman. Motion passed. Our next Library Board meeting will be on Monday, December 18<sup>th</sup> @ 5pm.